



New Client Referral

CLIENT SUMMARY

REQUEST DATE SITE ☐ Coffs Harbour ☐ Newcastle
 SERVICE TYPE REQUESTED ☐ CoS ☐ Service Provision

CLIENT DETAILS

Surname Given names
 DoB Gender
 Address
 Email Phone (M) (H)
 Preferred method of communication ☐ Text ☐ Email ☐ Home ☐ Mobile

CARER DETAILS

Name Relationship
 Address
 Email Phone (M) (H)

EMERGENCY CONTACT

Name Relationship
 Address
 Email Phone (M) (H)

CLIENT BACKGROUND (DIAGNOSIS, RELEVANT HEALTH INFORMATION AND REPORTS)



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HEALTH SPECIFIC MANAGEMENT PLANS/ALERTS

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Medication assistance/supervision | <input type="checkbox"/> Epilepsy | <input type="checkbox"/> Behaviour support |
| <input type="checkbox"/> Respiratory conditions/asthma | <input type="checkbox"/> Diabetes | <input type="checkbox"/> Autonomic dysreflexia |
| <input type="checkbox"/> Mental health diagnosis | <input type="checkbox"/> Peg feeds | <input type="checkbox"/> Sensory impairment |
| <input type="checkbox"/> Allergies/Anaphylaxis | <input type="checkbox"/> Falls Risk | <input type="checkbox"/> Wounds/Skin Care |
| <input type="checkbox"/> Bowel/Catheter Care | <input type="checkbox"/> MRSA/VRE | <input type="checkbox"/> Other |

SERVICE TYPE REQUIRED

*(please only mark boxes for services that are required)

- | | | |
|--|--|--|
| <input type="checkbox"/> Domestic assistance | <input type="checkbox"/> Complex Care | <input type="checkbox"/> Personal Care |
| <input type="checkbox"/> Social Support | <input type="checkbox"/> Medication assistance | <input type="checkbox"/> Supervised Access |
| <input type="checkbox"/> Registered Nursing | <input type="checkbox"/> Respite Care | <input type="checkbox"/> Transport |
| <input type="checkbox"/> Meal Prep | <input type="checkbox"/> Case Management | <input type="checkbox"/> Garden and Lawn maintenance
(available at Coffs Harbour site only) |
| <input type="checkbox"/> Welfare Checks | <input type="checkbox"/> Community Access | |

Workers Required

- | | | |
|--|---|---------------------------------|
| <input type="checkbox"/> Female Only | <input type="checkbox"/> Male Only | <input type="checkbox"/> Either |
| <input type="checkbox"/> 1 Person assist | <input type="checkbox"/> 2 persons assist | <input type="checkbox"/> RN |

Equipment used/needed

- | | | |
|-------------------------------------|--|-------------------------------------|
| <input type="checkbox"/> Lift/Hoist | <input type="checkbox"/> Stand-up lifter | <input type="checkbox"/> Wheelchair |
|-------------------------------------|--|-------------------------------------|

Transport

- | | |
|------------------------------|--|
| <input type="checkbox"/> Car | <input type="checkbox"/> Wheelchair accessible Bus |
|------------------------------|--|

SERVICE TIMES REQUIRED

Preferred time/hrs ☐ AM ☐ PM Frequency:

Day Preference ☐ Mon ☐ Tues ☐ Wed ☐ Thur ☐ Fri ☐ Sat ☐ Sun

Preferred Start Time 1. 2. 3. Service Duration





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FUNDING DETAILS

NDIS Number

NDIS Plan Dates

NDIS Goals provided ☐ Yes ☐ No - not received

☐ Agency managed
☐ Plan Managed
☐ Self-managed

Support Coordinators Contact Details

Name

Organisation

Email

Phone

Plan Managers Contact Details

Name

Organisation

Email

Phone

REFERRAL BY

Name

Organisation

Email

Phone

Address

